

# *Berean Baptist Academy*

## *Junior/Senior High Handbook*

*(7<sup>th</sup>-12<sup>th</sup> Grades)*



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## *From the Pastor...*

Dear Parents,

As the pastor of Berean Baptist Church, I want to thank you for allowing us the privilege to minister to your child. The goal of our Academy is to prepare our students intellectually and spiritually. We desire that our students will be successful in the colleges and careers that they choose. We also desire that they find success, as the Bible defines it, in their service of King Jesus.

Our priority is to provide an environment where your child can receive an excellent education from a Biblical worldview. We make every effort to equip our students with all that they need to do the will of God, by the grace of God, to the glory of God.

It is imperative that every student who attends our Junior High or Senior High also faithfully attends our church or one of like faith. It is a privilege to attend BBA, and students who refuse to embrace the standards, values, and beliefs we hold to be true - will not be permitted to return.

The Bible states that "a threefold cord is not easily broken." When a home, church, and Christian school are unified in their desire to "train up a child in the way he should go," that child will be well prepared for a future committed to glorifying God. We believe that the final years in high school are critical and still formative; therefore, it is imperative that our student's parents fully support the objective of the church and school.

Regardless of whether or not you are a member of this church, I am available to you as a pastor and want you to know that I think of everyone in the Academy as a part of our family. You are always welcome at any worship service, Bible study, or special activity.

Proclaiming Christ,

***Sean E. Harris***

Sean E. Harris

Pastor



## *From the Junior/Senior High Principal...*



Dear Parents,

Your children are precious to you, and they are precious to us. Knowing that you have only one opportunity to equip your children when they are young for life and service when they mature, we take very seriously our responsibility and privilege of aiding you in this molding process. Every attempt will be made every day to provide your children with all of the necessary helps, instruction, love, and discipline to move them to that place in life where they will be making all of their own decisions as godly men and women who represent our God, your name, and our country well as productive servants and ministers.

Thank you for the trust and confidence given to us as we do our part in this cooperative process. Please feel free to call, e-mail, or stop by for any concern or question that you may have.

Because HE lives,

*Donald R. Adams*

Donald R. Adams  
Junior/Senior High Principal

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# *Introduction*

Berean Baptist Academy was founded in 1975 for the purpose of providing a sound, Christ-centered education in a Christian atmosphere. It is a ministry of Berean Baptist Church and adheres to all the tenets of the church's constitution and statement of faith.

## *Statement of Faith*

Berean Baptist Academy, as a ministry of Berean Baptist Church, believes and teaches the doctrines of the Christian faith as embraced by the historic, Biblical, Baptist position.

We believe in the verbal inspiration and authority of the Scriptures. We believe the Bible reveals God, the fall of man, the way of salvation, and God's plan and purpose in the ages. We believe in the Deity and virgin birth of Jesus Christ. We believe that men are justified by faith alone and accounted righteous before God only through the merit of our Lord and Savior Jesus Christ. We believe that salvation is "by grace" plus nothing and minus nothing. The conditions to salvation are repentance and faith. We believe in the visible, personal, and pre-millennial return of Jesus. We believe in the everlasting conscious punishment of the lost.

Berean Baptist Academy believes in the verbal, plenary inspiration of the Bible. Only the King James Version is used in the pulpit and for classroom instruction.

## *Purpose*

The school is an extension of the Christian home and church, not a replacement for them. It is important that children be reared in a Christian home, faithfully attend a Bible-believing church, and be afforded a Christian education. As such, Berean Baptist Academy operates in conjunction with the home and with the church in rearing children "in the nurture and admonition of the Lord."

The Academy strives to give the students both academic and spiritual tools to effectively accomplish God's will for their lives. We expect to reflect a Godly influence over the students while they spend time with dedicated Christian teachers who have a genuine love and concern for them.

## *Affiliation*

Berean Baptist Academy is currently a member of the North Carolina Christian School Association of Christian Schools, and is a ministry with sincerely held religious conviction against government control and oversight over the academic aspects of our institution. Our Christian School is registered under the Department of Non-Public Education of the State of North Carolina, but we are not accredited by the State of North Carolina or any regional accrediting association. While the State of North Carolina does not require Berean Baptist Academy to obtain any state or regional accreditation in order to operate or grant diplomas, individual public school districts, public and private colleges, and public and private universities establish their own admissions policies. Employers may also establish their own job eligibility requirements. What this means is that, although state law does not require that a private Christian school student or graduate come from an accredited Christian school in order to be eligible for admission into a public school, college, or university, those individuals schools do have the authority to impose such a requirement. While most of the schools gladly accept students from unaccredited Christian schools, some do not, requiring the student to undergo additional testing or retake core subject courses. Because we have no control over the policies adopted by other high schools, colleges, or universities, or the job eligibility requirements set by employers, we cannot make any guarantee for graduates of Berean Baptist Academy with regard to admission into college, transfer or our credits to another school system, or job eligibility. Parents are encouraged to

check personally with their local school districts or colleges in which their children are interested to find out what their particular policies are regarding admissions and transferring of academic credits.

## *Servant Leadership*

We are dedicated to training servant-leaders for the Kingdom of God at the Academy. Therefore, we are just as committed to character development as intellectual learning—we believe both are an essential part of God’s sanctifying work in the life of a disciple of Christ. For our example, the Lord Jesus modeled the ultimate servant leadership when He washed the feet of his disciples. Moreover, he modeled for us the truth that leaders lead by serving others (Mark 10:44). Students at the Academy will be expected to serve in numerous ways. These acts of service are all designed to teach them the importance of living to serve others and the importance of a solid work ethic. Students will be expected to help with a wide variety of age appropriate, safe tasks to enhance and support the school. These tasks could involve the set-up and take-down of chairs, tables, and other things as needed. Tasks might involve helping other students with a newly taught concept or supporting teachers as aids. Students could also be asked to vacuum, wipe down chalk boards, desks, tables, or take out trash. Other tasks may include making copies, organizing book shelves, answering the phone, filing documents, or working in the office. All of these tasks would be similar to the chores children should be expected to do in their homes. Parents who object to their children being in an atmosphere that stresses the biblical philosophy of servant-leadership ideals may wish to consider another school. We believe that learning to do these tasks to the glory of God is an essential part of the students’ character development and better prepares them for what God has for them in the future. This volunteer work also helps reduce the cost of operating the school and helps keep tuition at a minimum.

## *Admissions*

We adhere to a **closed** enrollment policy. Applying students must give a clear testimony of salvation, and they and their parents must be faithful attendees at Berean Baptist Church or a church of “like” faith. The Pastor and the administration of the Academy reserve the right to establish and maintain standards for student conduct, dress, and scholarship. Students are expected to make acceptable progress both spiritually and academically, to abide by the school rules and guidelines, and to conduct themselves in a manner consistent with the policies and practices as established by the administration. If a student or family violates the tenets of our constitution, our purpose, or what we consider to be Christian rules of etiquette, or if a student consistently violates the letter and spirit of the rules and guidelines, he may be subject to dismissal from the Academy even though no written rule was in force governing such behavior or attitude.

As a religious entity, Berean Baptist Academy is legally permitted to make enrollment decisions based upon religious criteria, including doctrinal and lifestyle issues. It is the policy of BBA to enroll students who subscribe without reservation to BBA’s Statement of Faith and Standards of Conduct and who are living out these doctrines and standards in all areas of their lives, both at and away from ministry functions. BBA does not discriminate in enrollment on the basis of race, color, sex (as determined at birth and not subject to change), national origin, age, or any other characteristic protected by law. As a private, Christian institution admission and attendance at the Academy is a privilege rather than a right. This privilege may be forfeited should a student fail to meet his responsibilities. All students will be re-evaluated at the conclusion of each year to determine their future status. It is vital that each student and his family are fully supportive of the goals of our institution.

## *Church Attendance*

A strong, Christ-honoring home and faithful attendance at a Bible-believing church are vital elements for a Christian education. Therefore, we require regular church attendance for the student and his family, which will better prepare the student to excel in the Academy setting.

## *Admission Procedure*

Please contact the Academy office or visit our website to request an application packet. After carefully reviewing the entire content of the packet, contact the office to make a testing appointment. Completely fill out the application packet forms and return them along with a birth certificate and current immunization record to the office prior to the day of your appointment.

## *Admission Guidelines*

Students in 7th-12<sup>th</sup> grades are required to fill out a student application, read the discipline guidelines, and have an interview with the principal. At least one parent must be present for this interview.

Students expelled or suspended from other schools within the previous twelve months will not be allowed to attend. (Exceptions may be made by the administration in special instances.)

We cannot accept students with severe learning or discipline problems. Admission of such pupils results in classroom situations which are neither good for that student nor for other students in the classroom.

All admissions are tentative pending the acceptance of the administration and the receipt of records from the student's previous school. If a prospective student is not accepted, an explanation may be given, but this explanation is not required.

## *Testing*

Applicants in 7th-12<sup>th</sup> grades will be given age-appropriate ability and achievement examinations in English grammar and mathematics. The scores achieved on these examinations will be used by the administration to determine the grade level best suited to the student's capabilities.

## *Communicable Diseases*

While it is not the intent of Berean Baptist to discriminate against any child, a safe learning environment must be provided for the students. This includes protecting them from exposure to communicable disease. In the best interest of both the sick and the well child, it is the policy of the Academy not to accept students who have been diagnosed as carrying a communicable or potentially lethal disease. This policy includes, but is not limited to, diseases such as syphilis, gonorrhea, tuberculosis, and acquired immune deficiency syndrome (AIDS). This applies also to students known to be infected with HTLV-III/LAV, and to students testing positive for the presence of antibodies to the AIDS virus.

# *Academics*

## *Achievement Testing*

Each spring, the nationally recognized Stanford Achievement Test is administered to all students in the 7<sup>th</sup>-12<sup>th</sup> grades. The results are included with the end of the year report card. Parents should not put undue pressure on their children for high scores as this usually makes the children nervous and produces lower scores. Student scores are included in the AACS national testing program as well as the national norms.

## *Curriculum*

The curriculum for all grades has been structured so that the students will receive training in all academic subjects required by the state of North Carolina. Subjects are taught from a Biblical viewpoint. Social development is encouraged through the teaching of good manners, high moral standards, respect for parents and authority, and patriotism.

## *Deficiency Notices*

If a student's grades fall below a "C" level in any course, a notice will be sent home midway through each quarter.

## *Dropping and Adding Classes in High School*

Students should give careful consideration when registering for selected courses. Occasionally, a student may add or drop a class up to the first two weeks at the beginning of the year or the first week of the second semester. Dropping and adding courses is dependent upon the discretion of the student's parents, faculty, and high school principal. When dropping or adding classes, a student must complete a drop/add form. This form can be picked up at the school office.

## *Homework*

Homework will be regularly assigned in each grade level. Assignments are designed to reinforce classroom instruction, to provide additional enrichment, or to allow students to make up work that is missed due to absence from school. Homework is the responsibility of the student; however, parents are encouraged to be actively involved in every aspect of their child's education. All students are encouraged to use a student planner for all assignments. Parents and students may check Edline for updates.

## *Music*

A graded music program is offered in 7<sup>th</sup> -12<sup>th</sup> grades. Concert Band and Symphonic Band are available to qualified students. A nominal monthly fee is charged in addition to regular tuition fees. The cost to purchase or to rent an instrument is the responsibility of the parent. These classes are a full year commitment and may not be dropped. Piano and voice lessons are offered by independent teachers through the school. Fees for lessons are payable directly to the teacher. Call the school for additional information.

## *Penalties for Late Assignments*

For major assignments, projects and reports – 5 points off for each day late up to 6 days late. If the assignment is not turned in on the 6<sup>th</sup> day, the student will receive a "0." We want to encourage someone who has planned poorly to still do their best to get the highest score possible – positive correction to encourage success. For daily homework assignments – 10 points off for every day late up to 3 days late. If the homework is not turned in on the

4th day, the student will receive a "0." FOR EACH OF THESE PRECEDING DIRECTIVES, PARENTS WILL BE CALLED/EMAILED as an encouragement for them to work with their child for the most success possible.

### *Report Cards*

Report cards are issued every 9 weeks. The grading scale is based on the following:

A+	99-100	C	79-83
A	96-98	C-	77-78
A-	94-95	D+	75-76
B+	92-93	D	72-74
B	88-91	D-	70-71
B-	86-87	F	Below 70
C+	84-85	X	Excessive Absence

An "I" indicates that a student is missing work in the subject and that the work has to be completed before a grade will be given. Work not completed in accordance with the make-up schedule will be given a grade of "0." The "0" will be averaged in with the student's grades for that quarter.

Report cards should be signed by a parent and returned to the school within 2 school days. A note stating that a parent needs further time to review the report card is sufficient for an extension. Report cards that are lost, mutilated, or defaced will be replaced for a nominal fee.

# *Requirements for Graduation*

## **College Technical Preparatory Track**

In order for a student to graduate from the Academy, he must fulfill the following requirements:

1. Have attended high school for at least 8 semesters.
2. Have accumulated the following credits:

Bible	4
English	4
Science (Biology, Environ. Science, Chemistry, Physics)	4
Foreign Language	2
History (Government/Economics, U.S./World, Geography)	4
Math (Algebra 1, Algebra II, Geometry, and a 4 <sup>th</sup> Math)	4
PE/Health	2
Speech	1
Electives	1
Total Hours:	26

Note: Transfer students are worked with individually inasmuch as some of our required courses (i.e. Bible) are not offered at other schools.

## **Advanced College Preparatory Track**

Students desiring to attend college and **to be eligible for Valedictorian or Salutatorian** of their class should take the following courses as a minimum. This is a general guideline. Specific college admission requirements should be obtained from the prospective college.

English	4
Math (Algebra 1, Algebra II, Advanced Math, Pre-Calculus)	4
Science (Biology, Environ. Science, Chemistry, Physics)	3
Foreign Language	2
History	4
Bible	4
PE/Health	2
Electives	1
Speech	1
Total Hours:	25

## **Valedictorian/Salutatorian**

Our Valedictorian and Salutatorian students are chosen based upon their cumulative average for each semester of high school. Any senior desiring to attain Valedictorian or Salutatorian status must take the **Advanced College Preparatory Track** and all **Honors** courses that BBA offers. FTCC courses, or any other college courses, taken outside of the Academy will not be considered in their GPA towards either of these two levels. Students must have attended BBA for at least their final 2 years of high school to be considered for these recognitions.

## **High School Electives Offered**

The Academy strives to offer Chemistry, Physics, Advanced Math, Keyboarding/Computer, Spanish, Band, Choir/Ensemble, Creative Writing, Yearbook, and several online courses as well as other elective courses. Please note there is a monthly fee for many of these electives. Students in the 9<sup>th</sup>-12<sup>th</sup> grades may only have one study hall

per day. Electives are required to fill any open periods. Electives may be cancelled if there is not sufficient enrollment in that class. Student and teacher aide positions are available for high school credit.

### **Summer School**

7<sup>th</sup> -8<sup>th</sup> Grades: Summer school is required if a student fails 2 or more subjects in the year. Summer school is also required if a student fails any of the following subjects in either semester: English or Math. A student who is required to attend summer school and does not attend is subject to retention.

9<sup>th</sup>-12<sup>th</sup> Grades: Since these students accumulate credits for graduation, summer school is required for students **who fail any semester in any subject that is not an elective.**

### **Tests**

During their junior year, students are required to take the PSAT. Students are encouraged to take the ACT or SAT test during their junior and/or senior years. Berean Baptist Academy does not administer the ACT or SAT tests, but will assist the student in locating the nearest testing center in our area. The student will need to follow the college or university's standard procedure for admission requirements.

## *Conduct and Discipline*

The desire of the administration and faculty is to develop and nurture an atmosphere of discipline and enjoyment in the Academy. The Bible clearly states in Proverbs 22:6, *"Train up a child in the way he should go..."* Discipline is not simply punishment for wrong attitudes or actions; it is the Biblical, loving correction that leads to a change in thought and behavior. Discipline is administered in an effort to instill in students a personal accountability to God for their attitudes and actions. Open communication between the teacher and the home is vital. Questions concerning discipline should be directed to the classroom teacher first. If the situation warrants, the administration is willing to assist in any matter.

### *Proper Speech*

"In all things shewing thyself a pattern of good works: in doctrine shewing uncorruptness, gravity, sincerity, **Sound speech** that cannot be condemned..." Titus 2:7-8a

We expect all of our students to abstain from:

- Using God's name or a substitute for expressions of emotions. (Leviticus 20:7)
- Using profanity, vulgarity, or slang terms. (I Peter 2:1)
- Using unkind, offensive, or hurtful words. (Ephesians 4:29)
- Mocking sins that God condemns. (Proverbs 14:9)

### *Corrective Discipline for 7<sup>th</sup>-12<sup>th</sup> Grades*

A combination of indirect and direct correction as well as demerits and detentions are used in our middle school and high school. Correction for classroom misbehavior may include warnings, change of seating, parent-teacher conference, a loss of classroom privileges, or other means as deemed necessary. A demerit may also be issued for offenses that do not warrant more serious discipline as outlined below. Once a student has accumulated six demerits in a class per quarter, he will receive one detention and his demerits will start over again in that class. A detention is a reminder to students that their actions have been improper. These detentions are served on Mondays, Wednesdays, and Thursdays. They begin fifteen minutes after the final bell and last one hour. There is

also a Saturday detention for students who receive five or more detentions at one time. It is the responsibility of the parent to arrange transportation so that the student can serve their detention.

Only a doctor or dentist appointment or a scheduled school activity will be a valid excuse for missing detention. After leaving detention on Monday through Thursday, Jr. High students must report to Extended Care to wait for their ride unless it has already arrived. The parent of a student receiving detention will receive a phone call informing them of the detention prior to the student having to serve it. A copy of all detentions received during the previous week will also be mailed home each Monday. Detentions will involve specific responsibilities, and there will be a charge equal to the Extended Car fee for each weekday of detention served. A Saturday detention will be served from 8:00 a.m. until 12:00 p.m., and there will be a \$25.00 charge per day served. The following actions will accompany the stated accumulation of detentions:

- The accumulation of 5 detentions in a semester will result in written or verbal notification to the parents.
- The accumulation of 10 detentions in a semester will result in a one-day suspension from school.
- The accumulation of 15 detentions in a semester will result in a two-day suspension from school.
- The accumulation of 20 detentions in a semester will result in a three-day suspension from school.
- The accumulation of 25 detentions in a semester will result in expulsion.

A suspension will be served on the day immediately following the notification of the parent or guardian of the detention accumulation. Suspensions will be counted as absences, and any work missed must be made up within the allowable number of days as outlined in our absence policy (p. 20). One point will be deducted from the final quarter average in each class for each day of suspension served that quarter. Expulsion will be effective immediately upon the notification of the parent or guardian. Application for reinstatement will be reviewed by the administration in order to determine when or if the student may return.

The following offenses may result in one demerit, or at the discretion of the teacher, one detention may be given. Demerits are erased at the end of each quarter and begin accumulating at the beginning of each quarter.

- Turning in a report card or other school information forms late.
- Tardy for class.
- Inappropriate behavior. This includes, but is not limited to: talking, inattention, or disrupting class
- Unprepared for class
- Possessing unrelated materials in class. This includes, but is not limited to, books, magazines, playing cards, etc.
- Sitting in an unassigned seat
- Not responding to authority with “ma’am” or “sir”
- Eating or drinking other than in the designated area

The following offenses may result in 1 to 5 detentions:

- Dress code violation (See standards of dress and appearance.)
- Gum chewing
- Missing scheduled detention
- Crossing Glensford Drive without supervision

The following offenses may result in 1 to 10 detentions:

- Being in an off limits area (See attendance and automobile policies)
- Rebellious or complaining attitude
- Disobeying a direct request
- Disrespect/rudeness to authority or another student
- Defacing or destroying property (Damage caused by carelessness is included and property will be restored to original condition at the student’s expense)
- Fighting

- Intentional, inappropriate contact with another student
- Inappropriate Conversation
- Possessing matches, a lighter, fireworks, or similar devices
- Leaving campus without permission or failing to sign in or out
- Driving a car during school hours without permission or driving recklessly on or near school property

The following offenses may result in 5 to 15 detentions:

- Writing or discussing, in a complimentary fashion, inappropriate music lyrics or groups. This type of music is anti-Christian, and we believe involvement in this type of music is one of the most serious offenses because of the profound negative influence
- Playing inappropriate music on or near school property
- Attending a club, dance, or unapproved concert.
- Possessing music cassettes, CD's, or pictures, etc. of unapproved groups or artists

The following offenses may result in 1 detention to expulsion:

- Touching, over familiarity with, or being in an inappropriate situation with the opposite sex; or any sexual immorality that occurs at any time the student is enrolled at BBA, whether the offence is committed on or off school property.

The following offenses may result in 1 detention to expulsion:

- Use or possession of offensive, profane, sexual, or vulgar language, literature, or pictures
- Using God's name in vain
- Dishonesty (stealing, lying, cheating)
- Skipping school or class
- Possession of a weapon (includes knives)
- Assault
- Entering a building or classroom by means other than unlocked doors
- Viewing inappropriate media (See Secular movies/TV policy.)

The following offenses may result in expulsion:

- Use or possession of any alcoholic beverage or controlled substance, whether the offense is committed on or off school property

**Please remember that students may be asked to leave at the discretion of the administration even if the dismissal detention level has not been reached. Parents will be contacted before action is taken.**

These discipline guidelines may be amended during the year if the administration deems it necessary.

### *Articles Prohibited In School*

- Things that could injure others, such as guns, matches, lighters, and knives, are not permitted on campus.
- Anything that has to do with gang activity or gang identification is prohibited, including the use of symbols, tattoos, and other body markings.
- Communication items such as radios, cassette tapes, CD's, tape/CD players, iPods, and televisions are not to be brought to school by students without prior consent from school staff.
- Books, pictures, magazines, and music that have any form of pornography, lewdness, foul language, or other worldly influences are prohibited.
- This is not an exhaustive list, and the staff may add other things to this list as needed.

## *Searches upon Suspicion of Illegal or Unauthorized Materials*

- While each student's locker is considered to be private and off-limits to other students, we reserve the right to search any property of the student if a staff member suspects any illegal or unauthorized materials or any prohibited activities. This search may include, but is not limited to, automobiles, backpacks, purses, pockets, lockers, desks, offices, and the person. Such a search may be conducted without prior notification of the student or parents. By registering a child in Berean Baptist Academy, parents give consent to such searches.
- The school has a zero-tolerance policy regarding any drug, alcohol, or tobacco usage on or of campus.
- The school has a zero-tolerance for any weapon, including knives, on campus.

## *Cell Phones*

Any use of a cell phone in school during school hours by a student will result in disciplinary action. If a student brings a cell phone to school, the cell phone must be secured in the student's locker and must be turned off. If a student brings a cell phone to class or the phone rings while in a student's locker, the teacher will initiate disciplinary action and the phone will be confiscated for the remainder of the day. (Confiscated phones may be returned by the administration to parents upon request. Students whose phones have been confiscated may be asked not to bring a cell phone to school in the future.)

Parents who need to contact their child during the school day for an emergency should call the main school phone number. School staff will assist parents in communicating with their child in appropriate emergency situations. Parents should not consider their child's cell phone as a means of contacting their child for any reason during the school day.

## *Dress and Appearance*

We abide by the Biblical principle of modesty. Modesty applies not only to common decency, but to the matter of calling undue attention to oneself as well. An appearance that makes a person a public spectacle is inappropriate. Since fads and styles change frequently, the administration reserves the right to address the appropriateness of such style changes as they arise. These points of emphasis will be communicated to the students and parents by the administration. Inappropriate attire will be determined by the administration.

All students must be dressed in modest and appropriate clothing at **all Academy sponsored activities**.

Studies have been conducted that strongly indicate a correlation between dress and learning. A part of our discipline and orderly learning involves uniform dress. Inasmuch as we have proven its effectiveness for many years, we will maintain the following dress codes:

### *All Students*

1. All students must arrive and depart from school in accordance to our uniform dress code. Those students with PE last hour may leave in their P.E. uniform.
2. Only Academy jackets or sweaters may be worn in class during the school day.
3. Only the bottom button of a shirt or blouse must be buttoned.
4. No body piercing or tattoos are allowed.

5. Uniforms must have a proper fit. Clothes that are over-sized, full cut, too long, baggy, or too tight are not permitted. Shirt sleeve lengths and neck sizes must be appropriate for the student's size. Most shirts should be tucked in at all times.
6. Shoes that have laces must be laced and tied, and all footwear must have a proper fit. Only casual shoes or dark athletic-type shoes may be worn by students in 7<sup>th</sup> -12<sup>th</sup> grades except for P.E.

### *Young Men*

1. Haircuts are to be traditional and masculine in nature. Hair must not cover any portion of the ear and must be worn above the eyebrows. No hair may be spiked, fashioned, or grown to be taller than 1 inch on a boy's head. Sideburns may not extend below the middle of the ear. Hair coloring or dyeing and extreme hairstyles are not permitted.
2. No facial hair is permitted. Boys must be clean-shaven at all times.
3. Boys in 7<sup>th</sup> -12<sup>th</sup> grades must wear the khaki or black uniform pant with either the white, red, or black school polo shirt, or the **white school oxford shirt**. Uniform pants may be purchased locally or through a uniform company. Pants must have a traditional classic cut and must have proper fit in both the waist and legs. Pant legs may not be rolled up, cut, or slit in any manner. They must be similar to the uniform company pants. No cargo pants. Boys in 7<sup>th</sup> -12<sup>th</sup> grades may wear any tie on Friday with the white school oxford shirt.
4. Boys in 7<sup>th</sup> -12<sup>th</sup> grades are required to wear a belt and socks, and when a white school oxford or polo shirt is worn, a white t-shirt must be worn as the undergarment. White undergarments are acceptable with any shirt, or the same color undergarment as the polo may be worn. No undergarment may extend beyond the sleeve of the polo.
5. Boys in 7<sup>th</sup> -12<sup>th</sup> grades must wear the uniform black knee length shorts or the uniform black nylon pants and the PE uniform shirt for P.E.
6. Necklaces and/or earrings are never to be worn on the property or at any Academy sponsored activity by any of the male students.
7. Hats must be removed while indoors.
8. All boys must be modest and appropriate in their dress at all school functions. If the sponsor feels that the activity dictates shorts be worn, special permission may be given by the principal.

### *Young Ladies*

1. Hairstyles are to be traditional and feminine in nature. If hair is highlighted or dyed, only natural colors may be used in traditional styles as deemed by the administration.
2. Girls in 7<sup>th</sup>-12<sup>th</sup> grades must wear the khaki or black uniform skirt with either the white, red, or black school polo shirt, the girl's chapel shirt, or **the white school oxford shirt**. The uniform skirts are patterned after the trouser skirt or pleated skirt manufactured by the uniform company. Trouser skirts must be similar to the uniform company skirts in appearance and construction. The pleated uniform skirt **must** be ordered through the uniform company. All skirts, hemlines, slits, or pleats may not be higher than the top of the knee regardless of whether the girl is standing, sitting, bending, or walking. The administration reserves the right to disapprove any skirt if it is deemed to be immodest. Girls in 7<sup>th</sup>-12<sup>th</sup> grades must wear the white school oxford shirt or white chapel shirt on Friday. Proper age appropriate undergarments must be worn at all times. Girls in 7<sup>th</sup>-12<sup>th</sup> grades must wear a full slip, camisole, or a white t-shirt. All undergarments must be tucked into the skirt.
3. Girls in 7<sup>th</sup>-12<sup>th</sup> grades must wear the uniform black knee-length shorts or the uniform black nylon pants and the P.E. uniform shirt for P.E.
4. Athletic-type shoes may not be worn by girls in 7<sup>th</sup>-12<sup>th</sup> grades except for P.E. Heels on shoes may not exceed two inches. Backless footwear is not acceptable.
5. Nail polish must be traditional in color – no black or other unusual colors or designs are allowed.

6. Excessive make-up or jewelry is not allowed. No more than 2 earrings per ear located in the bottom third of the ear. Hoop earrings may not be larger than the size of a quarter.
7. Tight-fitting clothing and low-cut tops are unacceptable at any time. Skirts and shorts must come at least to the top of the knee and must meet our standards of modesty.
8. Girls who leave the premises and return as a spectator for a ballgame may wear feminine, loose-fitting, modest ladies slacks, shorts or jeans. Specific dress guidelines for special occasions will be sent out in advance (Picture Day, Spirit Week, etc.)

### *Off Campus Trips and Other Activities*

The administration, faculty, or sponsor of the activity will determine the appropriate attire in conjunction with the High School Principal.

## *Financial Policies*

### *Application*

Application fees are non-refundable and non-transferable.

### *Books*

Books are to be paid for by June 20. Books are distributed to the students as the curriculum requires throughout the year.

If a student is withdrawn or expelled, they are responsible to take the textbooks issued to them when they leave. The only exception would be rental books or Saxon math sheets. No refunds can be given for books.

### *New Student Registration*

If a student fails to begin school, this fee may be refunded. If a student is withdrawn or expelled, there is no refund of this fee.

### *Tuition*

There are two options for making tuition payments. Monthly payments may be made through our tuition management company, FACTS, or the yearly tuition may be paid in full according to our BBA Financial Information sheet. More information about FACTS is available at [www.bbafnc.org](http://www.bbafnc.org). Please refer to the school website for policies and due dates for monthly payments.

### *Discounts (Excluding children in K3-K4)*

Standard discounts are given for multiple child families. Please consult the current year's financial sheet for the proper discount amount. If tuition for the upcoming year is paid in full by July 1, a 2% discount will be given.

### *Delinquent Payments*

Students whose accounts are not paid by the end of the month may be withdrawn from the Academy. No records, report cards, or diplomas will be given until a student's account is paid in full.

## *Extended Care for 7<sup>th</sup>-12<sup>th</sup> Grades*

An **Extended Care Billing Preference Form** must be filled out for each child in order to receive the monthly extended care rate. This is a semester commitment and can be changed only once before the second semester begins.

**Extended Care Monthly Rate** is paid through **FACTS**, our tuition management company, according to the same policies and dates as school tuition.

**Extended Care Daily Rate** is paid to Berean Baptist Academy. Payment is due upon receipt of statement. If payment is not received by the 15<sup>th</sup> of each month, a late fee will be charged.

Extended Care opens at 6:00a.m. and closes at 6:00p.m. each school day. **For safety reasons, students who arrive on campus more than 15 minutes prior to the start of school or 15 minutes after the stated pick-up time for each grade are required to be in Extended Care.**

## *Fund Raising*

Fundraisers are held to benefit our school and our families. The school receives no federal assistance nor is it endowed or supported by any organization.

## *Other Fees*

Periodically, there may be other fees assessed to your account. We will make every effort to inform you before these fees are added; however, you will still be responsible for them.

## *Returned Checks*

There is a fee for returned checks. After two returned checks, bills must be paid on a “cash only” basis.

## *Uniform Fees*

All money is paid directly to the Berean Café or the uniform company.

## *Withdrawn/Expelled Students*

No monthly tuition refund will be given. Bills must be paid in full for transcripts to be released. Financial responsibility for all debts is the parents' or guardian's obligation including any fees the school incurs while attempting to collect on a debt. All textbooks, choral music, athletic uniforms, etc. owned by the school must be returned. **There is a student withdrawal fee.**

# *General Policies and Information*

## *Asbestos*

School buildings have been inspected by a licensed inspector and no “asbestos containing” building materials were found.

## *Attendance*

**Absence:** Regular, punctual attendance is expected and required. In the case of an absence, the Records Office should be contacted as early in the day as possible. Students with excused absences will be allowed to make up missed work for credit within the number of days absent. Students with an unexcused absence may not receive credit for work that is missed and will receive a 1 point deduction from their quarter grade in each class.

Excused absences will be granted for the following reasons:

- ✓ Personal Illness
- ✓ Death in the Immediate Family
- ✓ Doctor or Dental Appointment (Please make appointments after school hours when possible.)
- ✓ Local Disaster
- ✓ Family Day
- ✓ BBC sponsored college trip
- ✓ College Day

**Signing-Out for Appointments:** A student who has a doctor or dental appointment is only excused for the time of transportation to and from the appointment itself. All students must have a note signed by a parent/guardian and turned in to the Records Office prior to school that morning. Also, high school students should sign out at the Records Office before leaving for the appointment and sign in upon their return. For their safety, students who leave for appointments must leave with their parents unless the excuse note specifically states otherwise. **Students may not sign out or be signed out for any other reasons without permission from the principal even if they have parental permission.**

A Family Day is an anticipated absence and should be used at the parent’s discretion. A maximum of four days per year will be considered. Requests must be made verbally or in writing to the Records Office by noon on the day before the date in question or it may not be excused. No requests will be granted during the last days of any quarter, during achievement tests, or special meetings.

Two college days may be approved for each Junior or Senior to visit a prospective college. A note from the parents must be given to the office by noon on the day before the absence.

For students in 7<sup>th</sup>-12<sup>th</sup> grades, absences will be recorded by class period. Students missing more than ten minutes of a class period are considered absent for that period. Sixteen absences accrued in a class in one semester may result in loss of credit for that class. Exceptions may be made at the discretion of the administration in the case of an extended illness; and then, the limit would be thirty days per semester. Family Days and College Days are included in these numbers.

Days missed due to late registration or late financial payments are excused, but will be considered days absent and will be included in the total number of absences permitted for the semester.

An unexcused absence means that a student may not make up missed work for credit except for tests and major project grades, and there will be a one point deduction from the quarter report card grade in each class. High

school students that are absent, whether excused or unexcused, are responsible for any announcements regarding school work.

**Make-up Work:** Tests, quizzes, and homework missed during excused absences may be made up **if completed during the allotted time** which is the number of days absent.

**Tardies:** Each student is given five “Traffic Tardies” per quarter. The term, “Traffic Tardy,” refers to any reason a student is tardy. On the sixth tardy, one unexcused absence is given which will result in a one point deduction for all classes or a nominal fine could be paid instead. Each additional three tardies per quarter will result in an unexcused absence as well as a one point deduction for all classes or the fine may be paid. Parents must notify the Records Office if they choose to pay the fine.

High School students are expected to be prompt to each class throughout the school day. If a test is in progress and the student has an unexcused tardy, the student may receive a zero on the test.

## *Automobiles*

Students are to park in the church parking lot across from the school building.

Speeding and/or reckless driving on or near campus will not be tolerated. Driving privileges may be revoked, and the police may be called.

Students may not return to their vehicle during the school day without permission.

Students may not loiter in the parking lot before or after school.

Automobiles may be inspected at the discretion of the administration.

Students must have written or verbal permission from a parent/guardian to leave campus with another student or adult. In the case of an emergency, a parent/guardian must contact the office.

## *Awards*

Extraordinary achievement on behalf of the students is honored at awards ceremonies at the conclusion of each school year.

Senior high students competing for valedictorian or salutatorian awards must have completed the requirements for the **Advanced College Preparatory Track** and must have earned at least ½ of their total high school units at Berean Baptist Academy. Students graduating with a cumulative 3.0 GPA or greater will be recognized with honors.

## *Binding Arbitration*

### *Section 1 – Submission to Arbitration*

Believing that lawsuits between believers are prohibited by Scripture, all members of this church and/or those who place their children in the church’s Christian school ministry agree to submit to binding arbitration any matters which cannot be otherwise be resolved, and expressly waive any and all rights in law and equity to bringing any civil disagreement before a court of law, except that judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction thereof.

### *Section 2 – Notice of Arbitration*

In the event of any dispute, claim, question, or disagreement arising out of or relating to this school handbook or any other school matter, the parties shall use their best efforts to settle such disputes, claims, questions, or disagreement as befits Christians. To this effect, they shall consult and negotiate with each other in good faith and,

recognizing their mutual interests not to disgrace the name of Christ, seek to reach a just and equitable solution. If they do not reach a such solution within a period of sixty (60) days, then upon notice by either party to the other, disputes, claims, questions, or differences shall be finally settled by arbitration as described in section 1, above, and such Procedures for Arbitration as are adopted pursuant to Section 3, below.

### *Section 3 – Limitations on Arbitration Decisions*

The Procedures for Arbitration shall be as adopted by the pastor and the board of deacons.

### *Birthdays*

Students may celebrate birthdays by bringing simple treats for their classmates and teachers. Please notify the teacher one day in advance.

### *Book Covers*

All textbooks are provided through the Academy. All rental books must have book covers. Students are responsible for lost or damaged textbooks.

### *Change of Personal Information*

Please contact the school office with any address, email or phone number changes.

### *Check-In and Check-Out Procedures*

All 7<sup>th</sup> -12<sup>th</sup> students arriving after the start of the school day must check in at the BBC office before proceeding to class. Parents arriving on campus to pick up children during school hours must report to the BBA office, and the secretary will send for the student. Messages and/or deliveries from home must be left at that office.

### *Electronic Devices*

BBA is NOT responsible for the loss or theft of any electronic device. Electronic devices (cell phones, pagers, electronic games, etc.) are not allowed to be used during the school day (8:15 a.m.-3 p.m.). These items must remain off and secured in the student's locker.

### *Emergency Announcements*

The Academy will call you through our "School Cast" phone system.

In the event of inclement weather conditions, the following stations will be contacted:

WCLN Radio – 107.3 FM

WFNC Radio – 640 AM

WNBC TV – Channel 17

WRAL TV – Channel 5

WTVD TV – Channel 11

Please check with more than one source for a closing or call 868-2511 for a voice recorded message.

## *Enrollment at Other Schools*

If we receive a request for a student's records from another school in between school years, we will automatically withdraw that student from the Academy even if they are enrolled for the following year. The first request to transfer a student's record is free; however, there is a nominal fee for subsequent requests. Academy graduates who request additional transcripts will also be charged a fee. Please see the Financial Information Sheet for details on fees.

## *Secular Movies and TV*

The Secular film industry promotes immorality, violence, blasphemy, vulgarity, indecency, drug use, gambling, and an anti-Christian belief system. Realizing this, we question the wisdom of directly supporting such an industry by attendance at movie theatres. Also, to allow R-rated and/or PG-rated films to be viewed in the home is spiritually and morally detrimental as is much of the current fare available on TV.

**Students attending Berean Baptist Academy are not allowed to attend R-rated movies at a movie theatre under any circumstance.** Students are also not to watch R-rated movies at home. Some PG-13 movies may be suitable for home viewing with a foul language filter device and parental supervision; however, we encourage parents to be extremely careful regarding the viewing habits of their children.

## *Student Internet Usage*

We also have a potential enemy in the Internet. Students must refrain from sites that contain inappropriate material. Any student who decides to operate a personal online website or contributes to a blog must register the website/blog with the pastoral staff. (Ex.: myspace.com, blogger.com, etc.) The website must be registered immediately upon its creation. Any student who creates a website or blog prior to attending the Academy must register the website/blog as soon as he/she is accepted as a student. All websites/blogs will be monitored for content on a regular basis. Any student found with an unregistered website/blog or website/blog material that is deemed inappropriate to the purpose and mission of the Academy will be in direct disobedience to this ruling and will be subject to disciplinary action up to and including immediate dismissal from the academy. Students are not permitted to be on any social networking sites at any time while on the BBA/BBC campus.

Parents must closely monitor all media viewing. **Students with entertainment practices contrary to the philosophy of Berean Baptist Academy may not be allowed to continue attending the Academy.**

## *Illness at School*

Students must report to the office when they are ill. The office will contact the parents if the child needs to go home. Children who have vomited, had diarrhea, or have a fever of 100 degrees or higher should not come to school for at least 24 hours. This will help prevent the spread of sickness to other students and teachers. Also, we request that a parent respond within one hour if contacted to pick up a sick student from school.

## *Insurance*

Accident insurance covering students while at school or while participating in an Academy sponsored activity is provided by Berean Baptist Academy. This insurance is supplementary to personal medical insurance. All questions regarding claims should be directed to the Finance Office.

## *Lockers*

Students in 7<sup>th</sup> – 12<sup>th</sup> grades are assigned lockers. The administration may check the lockers for content and neatness at any time during the school year. **Nothing may be placed on the outside of the lockers.**

## *Lost and Found*

Lost and found items may be discarded at the end of each week for health and sanitation reasons. Please label all clothing, books, etc. to help avoid "lost" items. There is a minimal charge to recover items from Lost and Found.

## *Lunches*

Beverages, a full hot lunch menu, and snacks are available daily for purchase. A list of these items is issued at Parent Orientation. A monthly menu will be placed on the BBA website.

## *Medical Requirements*

All students must present and have on file in the Records Office evidence of proper immunization.

Students who lack proper immunization will not be allowed to attend school until immunization records are brought up-to-date. By law, Berean Baptist Academy will not administer over-the-counter medicine. With proper documentation, the teacher/staff member will administer prescribed medication.

## *Messages to Students*

The only time the office can guarantee they will relay a message to a student during class is in the case of an extreme emergency. Any other messages and/or deliveries from home must be left at the office to avoid unnecessary disruption in the class.

## *Parent-Teacher Conferences*

It is often necessary for the parent/guardian and the teacher to meet and discuss certain situations. Individual teachers may be contacted directly or they may be reached through the office or by e-mail. If a meeting with several teachers is desired, the office will work with the parent/guardian and the teachers that are involved to determine a time for the meeting. Any situation that is not adequately addressed through a parent/teacher conference should be referred to the Administration.

## *Personal Belongings*

We cannot be responsible for any personal items left at the school by a student. Personal items should be clearly labeled to help them be returned to the owner. **Personal items must not promote the personalities of secular music stars, super heroes with mystical powers, or scantily dressed characters.**

## *Phone Use*

If a student is ill (fever, vomiting, etc.) and a phone call needs to be made to a parent, the office personnel will make the call. No student is permitted to use the school phone or their personal cell phone during the school day without permission.

## *Religious Views*

Those students with beliefs different from those of Berean Baptist Church and Academy are not to discuss those views while on school or church property.

## *School Hours*

All 7<sup>th</sup> -8<sup>th</sup> grade students that are brought to school more than 15 minutes prior to the start of school are required to go to Extended Care.

### **7<sup>th</sup> –8<sup>th</sup> Grade Students:**

- The school day begins at 8:15 a.m. and ends at 3:00 p.m.
- Students brought to school after 8:00 a.m. should go directly to class.
- At the end of the school day, students who have not been picked up within 15 minutes of the scheduled pick-up time will be directed to Extended Care.

### **9<sup>th</sup>–12<sup>th</sup> Grade Students:**

- The school day begins at 8:15 a.m. and ends at 3:00 p.m.
- Students brought to school after 8:00 a.m. should go directly to class.
- The Berean Café is open from 7:00 a.m. until 8:00 a.m. for those students dropped off early.
- All students not picked up by 3:15 p.m. must wait at the Café until picked up or until it closes.
- Extended Care for 9<sup>th</sup> -12<sup>th</sup> grade students begins when the Café closes.
- Any 7<sup>th</sup> -12<sup>th</sup> grade students arriving before 8:00 a.m. will be directed to Extended Care.

### ***Senior Trip***

Every year, our senior class, in conjunction with their parents and staff sponsors, does various fundraisers for their annual trip. Every senior is expected to be involved in all aspects as they look forward to their time away together.

### ***Special Meetings***

Parents are expected to attend Parent Orientation Night, the Christmas Program, any other Parent Meetings, and Parent/Teacher Conferences.

All students with parts in special programs (Speech, Band, Choir, etc.) are required to attend. Unexcused absences will be reflected in the student's grade.

### ***Sports***

Interscholastic competition is offered to students in 7<sup>th</sup> - 12<sup>th</sup> grades. Young ladies may be able to participate in volleyball, cross country, basketball, cheerleading, and soccer. Young men may be able to participate in soccer, cross country, basketball, and baseball. A sports fee and other related expenses must be paid before participating in that sport.

Sports are designed to motivate students to do their best, not to be the most important event in school. There may be a limited competition with other schools designed for fun, fellowship, and motivation to learn the discipline of working together. Students must earn the privilege to participate in sports.

### ***Sports Teams and Cheerleaders***

We expect all members of our sports program to exhibit Christian character in their lives. Specific rules and regulations will be addressed to those students who participate in our sports program. Failure to comply may result in suspension or dismissal from the sports program.

### ***Transportation***

Berean Baptist Academy does not provide bus transportation; however, the Academy encourages carpooling and desires to help in the matter.

## *Visitors*

All visitors are to report to the school or church office before entering the school. Visitors, including parents and friends of students, during school hours must have their visit approved by the principal. Please call at least one day in advance of the visit. All visitors must wear a badge identifying that they have checked in at the main office.

**Visitors must comply with the dress code and standards of the school.**

## *Volunteers*

The Academy maintains a list of volunteers who are willing to help out from time to time. If you are able to volunteer and would like to be added to the list, please contact the school office. **We do require all volunteers to dress modestly, have a criminal background check, and act in accordance with the Academy's standards.**

**\*This handbook may be amended during the school year if the need arises.**

Revised 11/1/2011

# BEREAN BAPTIST ACADEMY

518 Glensford Drive, Fayetteville, NC 28314

910.868.2511 Fax; 910.868.1550

[www.bbafnc.org](http://www.bbafnc.org)

## 2011-2012 School Year Financial Information Sheet

### **APPLICATION FEE:** \$75 per student K3-12<sup>th</sup> Grade (**Early Bird Discount: \$50 per student before March 1, 2012.**)

This **non-refundable fee must** accompany each student's application or reapplication to BBA. This fee covers the costs associated with the application process.

### **NEW STUDENT REGISTRATION FEE:** \$250 per new student

This fee will not exceed \$500 per family and covers the costs of processing a new student's records, testing, orientation, interview, and billing. The registration fee is refundable should BBA choose to deny admission.

### **STUDENT BOOK/RESOURCE FEE:** \$375 per student K3-12<sup>th</sup> Grade (**Early Bird Discount: \$350 per student by June 20, 2012.**)

This **non-refundable** book fee is due for all returning students **by June 20, 2012**. New families will need to remit payment within two weeks of acceptance at the principal's interview.

### **TUITION (10 MONTH):**

BBA uses FACTS Tuition Management to collect monthly tuition payments. Parents must enroll in FACTS **BEFORE** the student is accepted, or accounts may be paid in full by August 1. (Accounts paid in full before July 1<sup>st</sup> will receive a 2% discount if paid by cash or check [No credit cards].) Monthly payments begin August 5<sup>th</sup> or 20<sup>th</sup> payable through FACTS Tuition Management. To enroll, visit the Quick Links area at [www.bbafnc.org](http://www.bbafnc.org).

Preschool Morning \$3,100 or \$310/mo. \*Preschool programs (K3-K4) do not qualify for discounts.\*

Preschool Day \$4,200 or \$420/mo.

Preschool Full Day\*\* \$4,990 or \$499/mo. \*\*Includes Christmas and spring vacation care

K5-6<sup>th</sup> Grade \$3,800 or \$380/mo. A 15% discount is given for the second child, 30%

7<sup>th</sup>-12<sup>th</sup> Grade \$3,990 or \$399/mo. discount for the third, & 50% for each additional child.

### **Delinquent payments of any kind \$50**

**WITHDRAWAL FEE: \$500 per student;** students are considered enrolled for the entire year; therefore, budgets and teacher contracts are set accordingly.

**ELECTIVES:** \$100 each paid in full or 9 payments of \$15 through FACTS / JH - Band, Keyboarding, Computer, On-line classes, / SH - Choir, Band, Computer, Weightlifting, Home Economics, On-line Classes, Paces / \*additional electives may be offered (Some classes are offered on a semester basis @ \$50 ea. or 4 payments of \$15.)

### **MISCELLANEOUS FEES:**

#### **EXTENDED CARE:**

10 Mo Annual Rate:

1 child \$1,800 (10 mo) or \$180/mo

2 children \$2,400 (10 mo) or \$240/mo

3 children \$3,300 (10 mo) or \$330/mo

Daily Rate:

Morning **OR** Afternoon \$12

Morning **&** Afternoon \$15

Athletic Fees: \$100 per JV/V Sport

Elementary Band: \$50

Lunches: \$3.75 per day

Delinquent Payments: \$50

Returned Checks: \$30

Kindergarten Graduation Fee: \$100

Senior Graduation Fee: \$150

Detentions: \$5 per day/\$25 per Saturday

Holiday Care: K3-K4 \$35 per day

Lost/Damaged books: Replacement Cost

Lost Report Card: \$5

Transcripts: \$5

Foreign Student Activation Fee: \$300

Records Transfer: 1<sup>st</sup> copy free/\$20 thereafter

\*This form supercedes financial information presented in any other document and is the sole source of data for the 2012-2013 BBA school year. Changes can be made at the discretion of the Administration. BBA is a ministry of Berean Baptist Church.

Revised 02/13/12

**BEREAN BAPTIST ACADEMY**

518 Glensford Drive, Fayetteville, NC 28314

910.868.2511 Fax: 910.868.1550

www.bbaofnc.org

**Parental Agreement Form**

***Statement of Faith***

- We believe in the verbal inspiration and authority of the Scriptures. We believe that the Bible reveals God, the fall of man, the way of salvation, and God's plan and purpose in the ages.
- We believe in God the Father, God the Son, and God the Holy Spirit.
- We believe in the Deity, virgin birth, and bodily resurrection of Jesus Christ.
- We believe that salvation is "by grace" plus nothing and minus nothing. The conditions to salvation are repentance and faith.
- We believe that men are justified by faith alone and are accounted righteous before God only through the merit of our Lord and Savior Jesus Christ.
- We believe in the visible, personal, and pre-millennial return of Jesus Christ.
- We believe in the everlasting, conscious blessedness of the saved and the everlasting, conscious punishment of the lost.

***Church Attendance***

Understanding the vital importance of the church and its place in Christian education, we encourage you to have your child/children in a Bible-preaching church each week unless providentially hindered.

***Edline***

We agree to be responsible for obtaining an Edline user account log-in, and for checking our child's/children's grading reports on a consistent weekly basis.

***Financial Obligation***

We have read and understand the financial policies and know the cost of enrolling our child/children in Berean Baptist Academy. We accept responsibility for registration, book, and activity fees, tuition, and any class, lab, or extracurricular fees that may be incurred during the school year. We also understand that the Academy will hold fundraising events throughout the school year and that our participation is encouraged.

***Handbook***

We have read the Berean Baptist Academy Handbook and understand that we are responsible to follow the school policies as outlined therein. We understand that disciplinary measures will be taken if policies are ignored or broken.

***Special Meetings***

We agree to attend and have our children in attendance when required at the following special meetings: Parent Orientation, BBA Christmas Program, BBA Spring Program, Fine Arts Competition, and other parent meetings.

***Statement of Cooperation and Waiver of Liability***

I further understand that in the event that a Berean Baptist photographer or videographer takes a picture with my child in it, either individually or in a group, I give my permission for my child's picture to be used in the school website, future brochures, videotapes, or other publications of Berean Baptist Church, Inc. or Berean Baptist Academy.

I give permission for my child, whose name is set forth below, to take part in all activities including, without limitation, bus trips, sports activities on the premises of Berean Baptist Church, Inc. and Berean Baptist Academy, its employees and agents harmless from and against any claims, demands, causes of action, liability, medical payments, costs and attorneys' fees resulting from or arising out of the participation by my child/children in the above-mentioned activities. I understand that Berean Baptist Church, Inc. and Berean Baptist Academy provide limited accident insurance for my child and that I will be solely and fully responsible for any expenses or other liabilities incurred that are not covered by the accident insurance. In matters relating to arbitration, parents agree to follow Article XIV of the BBC 2010 constitution relating to Binding Arbitration.

I understand that, should my marital status change, it is my responsibility to have a corrected Statement of Cooperation and Waiver of Liability signed, updated, and delivered to Berean Baptist Academy.

**List Child's Name and Grade:**

**Signature of Both Parents:**

\_\_\_\_\_

\_\_\_\_\_

**Mother & Father / Sole Guardian      Date**